

**STOCKBRIDGE CONDOMINIUM ASSOCIATION (SCA)
BOARD MEETING MINUTES
APRIL 28, 2020**

BOARD MEMBERS PRESENT

BRENDA PURDY	STOCKBRIDGE PRESIDENT
SHELLEY HAVENER	STOCKBRIDGE VICE PRESIDENT
SUSAN WEBB	STOCKBRIDGE TREASURER
LOUIS WILLIAMS JR.	STOCKBRIDGE MEMBER AT LARGE
CARRIE SILLIMAN	STOCKBRIDGE SECRETARY

BOARD MEMBERS ABSENT

NONE

MANAGEMENT ATTENDEES

JAMES UVENA	CAVALIER MANAGEMENT GROUP PRESIDENT
JILLIAN CULLINANE	CAVALIER MANAGEMENT GROUP ADMINISTRATION
DAN CULLINANE	CAVALIER MANAGEMENT GROUP OPERATIONS

I. CALL TO ORDER

President, Brenda Purdy called the meeting to order at 7:11 p.m. The meeting was held virtually, using ZOOM.

II. ESTABLISHMENT OF QUORUM

Five (5) board members present.

III. APPROVAL OF MINUTES

Shelley motioned to approve the meeting minutes from July 30, 2019 as written. Brenda seconded. Brenda motioned to approve the meeting minutes from October 29, 2019 as written. Louis seconded. Shelley motioned to approve the meeting minutes from December 4, 2019 as written. Louis seconded. Louis motioned to approve the meeting minutes from December 21, 2019 as written. Brenda seconded. These motions carried unanimously.

IV. RESIDENT FORUM

Seven (7) residents in attendance. Several residents expressed appreciation at being included in the meeting and just listening in. A resident expressed concerns about the Prince William County Violation Notice for deck construction without permit. Dan explained that we have requested Prince William County give us an extension until June 12, 2020 to respond. Dan also met with a contractor, JL Affordable to request a proposal for SCA Board approval. Brenda explained that VDOT is responsible for keeping the trees outside of the fence around the entrance storm pond topped off so that they do not reach the power lines about them. A resident asked about dog owners who do not clean up after their dog poop. Jillian explained that we need to have proof of the owner. Another owner asked about our contract for ice and snow removal and why the sidewalks were not cleared. Brenda explained that our contract requires that three (3) inches or more comes down before the sidewalks are cleared. A resident asked about our community security company. Brenda explained that the company is working six (6) days a week.

V. MANAGEMENT REPORT

The 2019 Tax Report are ready for Brenda to sign. The 2019 Audit is completed. The January 31 through March 31 Transition Audit is completed. Pool Committee Members are Susan, Shelley,

and Brenda. The 2020 Pool Operations are unclear at this time and will be based on the Governor's regulations. The pool repairs are completed. All work requests be submitted to the Cavalier Management Group Operations email at, operationscavaliermgmt@gmail.com. Forms can be found on the Cavalier Management Group web site, under the SCA page, at cavaliermanagementhoa.com/stockbridge-condominium, in the Forms section. For online payment service SCA will be charged a \$20.00 fee per month for QuickBooks. Residents should follow the PAYMENT INSTRUCTIONS to pay by credit card, debit card, or ACH transfer.

President, Brenda Purdy, adjourned open session at 8:12 p.m.

VI. EXECUTIVE SESSION

Executive session was called order at 8:15 p.m.

Executive session was adjourned at 8:48 p.m.

VII. MEETING ADJOURNED

President Brenda Purdy motioned to adjourn the meeting at 8:50 p.m. Susan Webb seconded the motion. The motion carried unanimously.

VIII. NEXT MEETING

The next meeting will be held at July 28, 2020 at 7 p.m.

Submitted by CARRIE SILLIMAN, Stockbridge Condominium Secretary

Motion to approve April 28, 2020 Board Meeting Minutes made by SHELLEY HAVENER.

Seconded by SUSAN WEBB.

Motion passed unanimously at the August 25, 2020 Virtual Board Meeting.