

Towns of Forest Hills HOA Minutes

January 25, 2021

Board Attendees:

RICHARD PIERCE
TIMOTHY PEOPLES
YOLANDA MURPHY
DAVID WILSON

Cavalier Management:

Jim Uvena
Dan Cullinane
Jillian Cullinane

Meeting was held virtually via Zoom online meeting platform. Timothy called the meeting to order at 7:00pm and established quorum.

Homeowner Open Forum: There was discussion regarding recent vehicle break-ins. Board would like Management to look into pricing from NOVEC to install lights at all mailboxes on all courts.

Minutes from December 7, 2020: Richard made a motion to accept the minutes as written. David seconded the motion. Motion carried.

Financials: Management reported they sent follow-up past due letters to several accounts on 12/16/20. Board would like Management to forward those accounts that have not made contact and/or payment to the collections attorney.

Retaining Wall Proposals: The Board agreed that before any proposal is selected, PWC needs to inspect and we have to have permits in place. Management suggested, based on previous experience with a similar project, to have an engineer draw up a set of drawings/study that vendors will base their proposals on, since the county will require an engineering study as part of permitting. Board would like to table all proposals for now and have Management research county requirements and have a county representative inspect.

Sealcoating/Striping/Asphalt Replacement: The Board reviewed proposals from Brothers Paving & Concrete Corporation and Dominion Paving & Sealing. Motion to accept Brothers Paving & Concrete Corporation Proposal#20075-2, \$68,049.12: Richard, 2nd: Timothy, Motion passed unanimously.

Signs: The Board discussed parking signage and agreed to 5 new signs that state 72 hours (which is what the docs state), and install the signs in clusters.

VA Workers' Compensation: The Board discussed the VA Workers' Compensation Rejection of Coverage form. Motion to reject coverage: Richard, 2nd: Timothy, Motion passed unanimously.

Online Payment Options: Cavalier Management discussed online payment options through Quickbooks Payments. The cost to the association is \$20/month, billed directly from Quickbooks Payments. Transaction fees will be the responsibility of the payor. Motion to approve the online payment option as presented by Cavalier Management, with a tentative start date of March 1, 2021, no mailout-just post on websites and mailboxes: Timothy, 2nd: David, Motion passed unanimously.

New Business:

- David Wilson informed the Board that he will be emailing his resignation from the board shortly after the board meeting.
- Front yard lamps need to be inspected. Those units with lights that are out need to be mailed notices. Management to inspect at dark and mail notices.

The next board meeting is scheduled for February 22, 2021 at 7pm via Zoom.

Adjournment: Timothy made a motion to adjourn the meeting, David seconded the motion. Meeting adjourned at 8:21pm.