

**STOCKBRIDGE CONDOMINIUM ASSOCIATION (SCA)  
VIRTUAL POOL COMMITTEE MEETING MINUTES  
FEBRUARY 23, 2021**

**COMMITTEE MEMBERS PRESENT**

BRENDA PURDY	STOCKBRIDGE POOL COMMITTEE MEMBER
SHELLEY HAVENER	STOCKBRIDGE POOL COMMITTEE MEMBER
SUSAN WEBB	STOCKBRIDGE POOL COMMITTEE MEMBER

NO ONE PRESENT TO REPRESENT ASHMERE - INVITE EMAILED TO CARDINAL MANAGEMENT BUT RECEIVED NO RESPONSE

**MANAGEMENT ATTENDEES**

JAMES UVENA	CAVALIER MANAGEMENT GROUP PRESIDENT
JILLIAN CULLINANE	CAVALIER MANAGEMENT GROUP ADMINISTRATION
DAN CULLINANE	CAVALIER MANAGEMENT GROUP OPERATIONS

**CALL TO ORDER**

Brenda Purdy asked Cavalier Management to preside over the meeting. Management called the meeting to order at 3:00 p.m. The meeting was held virtually, using ZOOM. Notification of the virtual committee meeting was posted on cavaliermanagementhoa.com per guidelines set by Virginia's 04/22/20 Emergency Legislation allowing virtual board meetings.

**ESTABLISHMENT OF QUORUM**

Three (3) committee members were present.

**APPROVAL OF MINUTES**

- Approval of the January 26, 2021 Pool Committee Meeting minutes: **Motion to approve: Susan, Seconded: Shelley, Motion passed unanimously.**

**Financials Report**

The January 2021 financials were reviewed:

Operating Pool account: \$135,661.89

Reserve Pool account: \$38,852.27

Management discussed the large balance in the Operating Pool account (Suntrust-7946) and suggested moving \$75K or \$100K to the Reserve Pool account (United Bank-2590). **MOTION TO MOVE \$100,000.00 FROM THE SUNTRUST OPERATING POOL ACCOUNT-7946 TO THE UNITED RESERVE POOL ACCOUNT-2590: SUSAN, SECONDED: BRENDA, MOTION PASSED UNANIMOUSLY.**

**Old Business**

**Pool**

- Management informed the Pool Committee that they have reached out to HA Pools several times to schedule a walk-through prior to the start of the 2021 pool season, but they have not been available. Once a walk-through is scheduled, the Pool Committee would like the deck looked at in case any repairs need to be done. The Pool Committee would like the walk-through to take place in March 2021.
- Pool tags: Brenda usually orders the pool tags from Jersey Cape at the end of April, beginning of May. Brenda has agreed to continue ordering the pool tags for the 2021 pool season.
- Guest passes: The Pool Committee would like to continue with the card format with 10 punches (Management to print them when needed). \$10 per card, no limit on number you can purchase, initial card is free for each unit.
- Suspension of pool privileges was discussed. Per the governing documents, the Board must go through the hearing process first. Discussion regarding suspension of Ashmere residents' pool privileges was also

discussed - if documentation is not able to be provided by Ashmere authorizing Stockbridge this suspension enforcement authority, a signed agreement needs to be in place prior to the start of the pool season.

- There was discussion regarding updating/revisiting the pool rules.
- The Pool Committee is in agreement contingent upon the Governor's orders and the requirements at the time of pool season.

### **New Business**

No new business.

### **Next Pool Committee Meeting**

March 30, 2021 at 3pm on Zoom

### **Homeowner and Resident Forum**

- No homeowners in attendance - No comments were made.

**Adjournment** at 3:41pm: Motion to adjourn: SUSAN, 2nd: BRENDA, Motion passed unanimously

*Submitted by: Jillian Cullinane, Property Manager, Stockbridge Condominium*

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Motion to approve February 23, 2021 Pool Committee Meeting Minutes made by Susan Webb.

Seconded by Brenda Purdy.

Motion passed unanimously at the March 30, 2021 Pool Committee Meeting.