

**STOCKBRIDGE CONDOMINIUM ASSOCIATION (SCA)  
VIRTUAL BOARD MEETING MINUTES  
APRIL 27, 2021**

**BOARD MEMBERS PRESENT**

BRENDA PURDY	STOCKBRIDGE PRESIDENT
SHELLEY HAVENER	STOCKBRIDGE VICE PRESIDENT
CARRIE SILLIMAN	STOCKBRIDGE SECRETARY
CHARLES WHITE, JR.	STOCKBRIDGE MEMBER-AT-LARGE

**MANAGEMENT ATTENDEES**

JAMES UVENA	CAVALIER MANAGEMENT GROUP PRESIDENT
JILLIAN CULLINANE	CAVALIER MANAGEMENT GROUP ADMINISTRATION
DAN CULLINANE	CAVALIER MANAGEMENT GROUP OPERATIONS

**I. CALL TO ORDER**

President, Brenda Purdy called the meeting to order at 7:03 p.m. The meeting was held virtually, using ZOOM. Notification of the virtual board meeting was posted on cavaliermanagementhoa.com per guidelines set by Virginia's 04/22/20 Emergency Legislation allowing virtual board meetings.

**II. ESTABLISHMENT OF QUORUM**

Four (4) board members present.

**III. APPROVAL OF MINUTES**

The March 30, 2021 Board Meeting Minutes were reviewed. **MOTION TO APPROVE: BRENDA, SECONDED: CARRIE, MOTION PASSED UNANIMOUSLY.**

**IV. FINANCIALS REPORT**

Operating Fund Balance (Checking), as of 3/31/21: \$119,232.04

Reserve Association Balance (Savings), as of 3/31/21: \$277,633.39

Receivable \$34,993.82

The March 2021 status report from Community Resolutions Law Group has not been received by management yet.

**V. OLD BUSINESS**

- Administrative Resolution: Use of Electronic Means for Meeting and Voting, Admin Res #04-2021
  - **MOTION TO APPROVE: CARRIE, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.**
- Spring Architectural Inspections 2021: Board agreed to push them back until after May 17, 2021 when the new parking rules begin to be enforced. Board members will walk with management.
- Parking pass registration update: about 60 unregistered units, Management will post signs to remind residents.
- Owner/resident contact list will be updated once parking registration is completed.

**VI. NEW BUSINESS**

- 4212 Stockbridge Drive deck repair: J.L. Affordable proposal, 4-9-21, \$795.00
  - **Motion to approve: Shelley, Seconded: Brenda, Motion passed unanimously**
- 16225 Taconic Circle fence repair: J.L. Affordable proposal, 4-19-21, \$395.00
  - **Motion to approve: Brenda, Seconded: Shelley, Motion passed unanimously**
- 16287 Taconic Circle fence repair: J.L. Affordable proposal, 4-20-21, \$395.00
  - **Motion to approve: Shelley, Seconded: Brenda, Motion passed unanimously**
- 16204 and 16290 Taconic Circle tree work: Guzman and Company proposal, 4-21-21, \$750.00
  - **Motion to approve: Brenda, Seconded: Carrie, Motion passed unanimously**
- Management reported that the homeowner is happy with the recent drainage updates, and the chimney caps were completed last week.

- Executive Session - to discuss matters involving violations of the rules and regulations
  - **MOTION TO GO INTO EXECUTIVE SESSION @ 7:24PM BY: BRENDA, SECONDED BY: SHELLEY, MOTION PASSED UNANIMOUSLY**
- Return to Regular Session from Executive Session
  - **MOTION AT 7:58PM BY: BRENDA, SECONDED BY: SHELLEY, MOTION PASSED UNANIMOUSLY**

#### **VII. RESIDENT FORUM**

Four (4) residents in attendance. There was discussion regarding opening the pool this year, clarification on virtual meetings and proxies, and posting a sign reminding residents about the board meeting.

#### **VIII. NEXT BOARD MEETING DATE**

- NEXT BOARD MEETING: TUESDAY, MAY 25, 2021 @ 7PM ON ZOOM

#### **IX. ADJOURNMENT**

- **MOTION @ 8:16PM BY: BRENDA, SECONDED BY: SHELLEY, MOTION PASSED UNANIMOUSLY**

Submitted by JILLIAN CULLINANE, Property Manager, Cavalier Management  
On behalf of the Stockbridge Condominium Secretary

---

Motion to approve April 27, 2021 Board Meeting Minutes made by BRENDA PURDY.  
Seconded by CARRIE SILLIMAN.  
Motion passed unanimously at the MAY 25, 2021 Board Meeting.