

**STOCKBRIDGE CONDOMINIUM ASSOCIATION (SCA)
VIRTUAL BOARD MEETING MINUTES
JULY 27, 2021**

BOARD MEMBERS PRESENT

BRENDA PURDY	STOCKBRIDGE PRESIDENT
SHELLEY HAVENER	STOCKBRIDGE VICE PRESIDENT
CARRIE SILLIMAN	STOCKBRIDGE SECRETARY

MANAGEMENT ATTENDEES

JAMES UVENA	CAVALIER MANAGEMENT GROUP PRESIDENT
JILLIAN CULLINANE	CAVALIER MANAGEMENT GROUP ADMINISTRATION
DAN CULLINANE	CAVALIER MANAGEMENT GROUP OPERATIONS

CALL TO ORDER

President Brenda Purdy called the meeting to order at 7:03 p.m. The meeting was held virtually, using ZOOM, in accordance with Admin Resolution No. 04-2021. Notification of the virtual board meeting was posted on cavaliermanagementhoa.com.

ESTABLISHMENT OF QUORUM

Three (3) board members present.

APPROVAL OF MINUTES

The June 29, 2021 Board Meeting Minutes were reviewed. MOTION TO APPROVE: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.

FINANCIALS REPORT

Operating Fund Balance (Checking), as of 6/30/21: \$30,209.40
Reserve Association Balance (Savings), as of 6/30/21: \$379,555.05
Receivable \$33,641.53

OLD BUSINESS

- Management has reached out to VDOT to find out who is responsible for the sidewalk maintenance along Stockbridge Drive, waiting on a response. Will also reach out to Vice Chair Bailey.
- Traffic light update: no updates to report

NEW BUSINESS

- Brenda reported that the county will resume issuing fines for dead tags, but unsure of the effective date.
- J.L. Affordable, 4193 Stockbridge Dr., 7-8-21 fence proposal, \$395.00 - MOTION TO APPROVE: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.
- J.L. Affordable, 4207 Stockbridge Dr., 7-9-21 deck repairs proposal, \$2,000.00, (Special Summer Price: \$\$1,395.00 within next 30 days) - MOTION TO APPROVE: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.
- World Cleaning & Restoration, 16306 Taconic Circle, 7/21/2021: Updated water/leak repair proposal, \$4,700.00 - MOTION TO APPROVE: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.
- World Cleaning & Restoration, 7/21/2021: Multiple Jobs proposal: 4193, 16234, 16216, 16266, concrete pad at pool, \$4,910.00 (REMOVE CONCRETE PAD TO BE DISCUSSED BY POOL COMMITTEE), \$2410.00 REVISED TOTAL - MOTION TO APPROVE THE \$2410.00 REVISED TOTAL WORK: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.
- J.L. Affordable, 7-8-21 tot lot gate proposal, \$195.00 - MOTION TO APPROVE: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.

Executive Session - to discuss matters involving violations of the rules and regulations

- **MOTION TO GO INTO EXECUTIVE SESSION AT 7:23PM: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.**
- **MOTION TO COME OUT OF EXECUTIVE @ 7:43PM: BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.**

Return to Regular Session from Executive Session

Homeowner and Resident Forum - 2 minute limit per owner/resident

- Seven (7) homeowners were in attendance
- Four (4) homeowners had no comments, while the other homeowners discussed dogs not being leashed, asked about parking, and following up on previous requests.

Next Board Meeting date

- AUGUST 31, 2021 @ 7PM ON ZOOM

Adjournment: MOTION TO ADJOURN @ 7:56PM BY BRENDA, SECONDED: SHELLEY, MOTION PASSED UNANIMOUSLY.

Submitted by JILLIAN CULLINANE, Property Manager, Cavalier Management
On behalf of the Stockbridge Condominium Secretary

Motion to approve July 27, 2021 Board Meeting Minutes made by BRENDA PURDY.

Seconded by CARRIE SILLIMAN.

Motion passed unanimously at the AUGUST 31, 2021 Board Meeting.