

**STOCKBRIDGE CONDOMINIUM ASSOCIATION (SCA)
VIRTUAL POOL COMMITTEE MEETING MINUTES
AUGUST 18, 2021**

COMMITTEE MEMBERS PRESENT

BRENDA PURDY STOCKBRIDGE POOL COMMITTEE MEMBER
SHELLEY HAVENER STOCKBRIDGE POOL COMMITTEE MEMBER

MANAGEMENT ATTENDEES

JIM UVENA CAVALIER MANAGEMENT GROUP PRESIDENT
JILLIAN CULLINANE CAVALIER MANAGEMENT GROUP ADMINISTRATION
DAN CULLINANE CAVALIER MANAGEMENT GROUP OPERATIONS

OTHER

ANTONIO HERAZO HA POOLS

CALL TO ORDER

Brenda Purdy called the meeting to order at 3:00 p.m. The meeting was held virtually, using ZOOM. Notification of the virtual committee meeting was posted on cavaliermanagementhoa.com. Meeting was held virtually in accordance with Administrative Resolution No. 04-2021.

ESTABLISHMENT OF QUORUM

Two (2) committee members were present.

APPROVAL OF MINUTES

- Approval of the July 15, 2021 Pool Committee Meeting minutes: Motion to approve: Brenda, Seconded: Shelley, Motion passed unanimously.

Financials Report

July 2021 financials were presented:

Operating Account balance: \$4,504.36

Reserve Account balance: \$120,807.58

Around \$32,000 was transferred from the Reserve account to the Operating Account earlier in 2021 to cover various pool repairs previously discussed/approved at earlier pool committee meetings. The Operating Account balance as of 7/31/21 was the result of a delay in payment from Ashmere for their portion of the monthly contribution.

HA Pools Update - Antonio Herazo reported the following:

- No major updates - operations have been calm with residents. No water needed to be added due to all of the rain. Currently there are three leaks in the system due to wear and tear, which will be covered in the proposals that the committee will be reviewing later in the meeting. A proposal for a pressure test is also included.
- Winterization is included in the contract at no additional cost, however, the chemicals are not included and will be an additional charge. This will be covered in the proposals for review.

Pool update

- Executive Order Seventy-Nine and Order of Public Health Emergency Ten, effective midnight on May 28, 2021 (No change from July 15, 2021 Committee Meeting)
- Virginia Forward Phase Two Guidelines, 4-20-21 (5-15-21 Guidelines have been removed from Virginia.gov website)
- KEEP WITH POLICY/PROCEDURES THAT ARE CURRENTLY IN PLACE - NO CHANGES.

New Business

- Three HA Pools proposals were reviewed:
 - Quote#00076, 8/8/21, \$4,550.00 (REMOVAL/REPLACEMENT OF CAULK AROUND MAIN AND SMALL POOL) Motion to approve: Brenda, Seconded: Shelley, Motion passed unanimously.
 - Quote#00077, 8/8/21, \$8,720.00 (1ST PART: PLUMBING ISSUE IN PUMP ROOM, 2ND PART: PRESSURE TEST TO FIND OUT IF UNDERGROUND PIPE IF LEAKING IN BACK CORNER) Motion to approve: Brenda, Seconded: Shelley, Motion passed unanimously.
 - Quote#00088, 4/8/21, \$1,832.00 (CHEMICALS FOR WINTERIZATION) Motion to approve: Brenda, Seconded: Shelley, Motion passed unanimously.

Next Pool Committee Meeting - 10/6/21 @ 3pm on Zoom

Homeowner and Resident Forum - no comments were made

Adjournment

- Motion to adjourn at 3:16pm: Brenda, Seconded: Shelley, Motion passed unanimously.

Submitted by: Jillian Cullinane, Property Manager, Stockbridge Condominium

Motion to approve August 18, 2021 Pool Committee Meeting Minutes made by BRENDA PURDY.

Seconded by SHELLEY HAVENER.

Motion passed unanimously at the OCTOBER 6, 2021 Pool Committee Meeting.