

**SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
JANUARY 25, 2023**

CALL TO ORDER/DECLARATION OF QUORUM

- The meeting was called to order by Board Member Emma Young at 7:30pm. The meeting was located at the Southlake Recreation Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025. A Zoom option was also available.
- Board Member Emma Young declared a quorum.
- Board Members in attendance: In person: Alysha Hiller, Elizabeth Rainey, Harold Dorsey; By Zoom: Emma Young
- Homeowners in attendance: None
- Management in attendance: In person: Jim Uvena and Dan Cullinane; By Zoom: Jill Cullinane

APPROVAL OF OCTOBER 26, 2022 MEETING MINUTES

- Alysha Hiller made a motion to approve the October 26, 2022 Board of Directors Meeting Minutes. Elizabeth Rainey seconded the motion. Vote: 1 Abstain, 3 Yes. Motion passed by majority vote.

APPROVAL OF DECEMBER 21, 2022 MEETING MINUTES

- Alysha Hiller made a motion to approve the December 21, 2022 Board of Directors Meeting Minutes. Harold Dorsey seconded the motion. Motion passed unanimously.

BOARD MEMBER RESIGNATION

- John Larkin II submitted his resignation, effective 1/25/23. Board will be looking for a new board member to fill the vacant position.

HOMEOWNERS FORUM

- None

POOL - SEAHAWKS SWIM TEAM

- Seahawks Swim Team, Amy Noone, was present to discuss the 2023 Seahawks contract. There was discussion regarding a three-year contract, with a 3% escalation per year of the contract rate. Management to update the draft for Amy's review/edits for final review by Board. Board agreed to approve contract by Action Without Meeting.

POOL - CELLBADGE

- Cellbadge update provided by management. Management will provide board with 2022 usage reports.

POOL MANAGEMENT 2023 PROPOSALS

- Management presented four proposals:
 - High Sierra Pools, \$74,000.00
 - Millennium Pool Management, LLC, \$81,500.00
 - Winkler Pool Management Inc., \$73,365.00
 - HA POOLS, \$71,363.64
- There was discussion regarding pool hours. Will vendors accommodate the 8 hours that are being reserved for the Seahawks Swim Team's 3 meets and 1 banquet by extending hours on the 4 Sundays that follow the 3 meets and 1 banquet and open at 11am on the Friday before Labor Day?
 - Alysha Hiller made a motion to approve HA Pools proposal, for \$71,363.64, as long as they can accommodate the 8 hours as mentioned above and open at 11am on the Friday before Labor Day. Elizabeth Rainey seconded the motion. Motion passed unanimously.

SEASONAL MEMBERSHIP FY 2023

- Alysha Hiller made a motion to approve the 2023 rate for Seasonal Household Memberships at \$525.00 through May 9, 2023 and \$550.00 on or after May 10, 2023. Harold Dorsey seconded the motion. Motion passed unanimously.

UPDATED POOL RENTAL AGREEMENTS

- Board suspended renting out the pool in 2022 except to the Seahawks Swim Team.
- Alysha Hiller made a motion to table discussion for now and continue as is. Elizabeth Rainey seconded the motion. Vote: 1 Abstain, 3 Yes. Motion passed by majority vote.

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POOL RULES

- Emma Young made a motion to adopt the 2022 Pool Rules as the 2023 Pool Rules. Harold Dorsey seconded the motion. Motion passed unanimously.

POOL HOURS FY 2023

- Contingent upon HA Pools confirming if they can accommodate the 8 hours that are being reserved for the Seahawks Swim Team's 3 meets and 1 banquet by extending hours on the 4 Sundays that follow the 3 meets and 1 banquet and stay open until 11am on the Friday before Labor Day.

CLUBHOUSE

- Clubhouse Rental Agreements have been updated with Cavalier Management's contact information.
- Jazzercise: Board agreed to continue on a month-to-month basis per their contract. Management to notify Jazzercise of the swim team meets/banquet conflicting dates.
- Zumba: Board agreed to continue on a month-to-month basis per their contract.

OUTDOOR FACILITIES

- Outdoor Facility Use Permit Agreements have been updated with Cavalier Management's contact information.

MANAGER'S AND TREASURER'S REPORT

- The December 2022 financials were just provided to management by the SLRec Board. CAMP would not provide December 2022 financials to Cavalier Management. Management will be able to provide a financial update once prior records are reconciled.
- Reserves Study 2023 Update was reviewed, including several items that are coming up for repairs in 2023.
- Open Invoices were presented/approved for payment, except Cropp Metcalf.
- Attorney Collections Status Report, 1/11/23 was presented.

ELECT TREASURER

- Alysha Hiller made a motion to elect Harold Dorsey as Treasurer. Emma Young seconded the motion. Motion passed unanimously.
- Updating bank account signature cards:
 - Truist Checking-6025
 - Remove: John Larkin II
 - Keep: James Uvena
 - Add: Alysha Hiller and Harold Dorsey
 - Truist MM-6033
 - Remove: John Larkin II
 - Add: Alysha Hiller and Harold Dorsey

OLD BUSINESS

- Account #414 - Membership Dispute
 - Alysha Hiller made a motion to move forward with the hearing, giving the attorney two dates to choose from (2/22/23 or 3/22/23). Harold Dorsey seconded the motion. Motion passed unanimously.

NEW BUSINESS

- Evergreen Cleaning Services, Clubhouse Floor Deep Cleaning, \$135.00: Harold Dorsey made a motion to approve, Elizabeth Rainey seconded the motion. Motion passed unanimously.
- Board agreed to have Management take care of small maintenance/repairs. Management to notify President of any maintenance/repairs.

TIME AND PLACE OF NEXT MEETING

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - February 22, 2023 @ 7:30pm
 - March 22, 2023 @ 7:30pm
 - April 26, 2023 @ 7:30pm
 - May 24, 2023 @ 7:30pm
 - June 28, 2023 @ 7:30pm

**SOUTHLAKE RECREATION ASSOCIATION
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- July 26, 2023 @ 7:30pm
- August 23, 2023 @ 7pm - BUDGET REVIEW MEETING
- September 27, 2023 @ 7:30pm - Set Annual Meeting Date & Time
- October 25, 2023 @ 7:30pm
- November 29, 2023 @ 7:30pm
- December 2023 (Annual Meeting with Regular Board Meeting immediately following)

ADJOURNMENT

Board Member Alysha Hiller entertained a motion for adjournment at 9:50 p.m. Emma Young made a motion to adjourn. Harold Dorsey seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jillian Cullinane, Manager, At the request of the Secretary

APPROVED, WITH EDIT TO POOL MANAGEMENT 2023 PROPOSALS, UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE MARCH 22, 2023 BOARD OF DIRECTORS MEETING.