

**SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
APRIL 26, 2023**

CALL TO ORDER/DECLARATION OF QUORUM

- The meeting was called to order by Board Member Emma Young at 7:30pm. The meeting was located at the Southlake Recreation Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025. A Zoom option was also available.
- Board Member Emma Young declared a quorum.
- Board Members in attendance: In person: Alysha Hiller, Harold Dorsey, Emma Young; By Zoom: Elizabeth Rainey
- Homeowners in attendance: None
- Guests in attendance: None
- Management in attendance: In person: Dan Cullinane, Jill Cullinane

APPROVAL OF MARCH 22, 2023 MEETING MINUTES

- Harold Dorsey made a motion to approve the March 22, 2023 Board of Directors Meeting Minutes with no changes. Alysha Hiller seconded the motion. Motion passed unanimously.

HOMEOWNERS FORUM

- None

POOL - HA POOLS, ANTONIO HERAZO

- HA Pools, Owner: Antonio Herazo, was present to discuss the 2023 pool season and provide updates:
 - Pool covers have been removed and the draining/cleaning/washing will begin in the next week.
 - Lifeguards: 5 Certified guards have been hired, to include locals and international guards.
 - The pumps will be tested in the next week. Any issues will be presented to the board/management.
 - Handicap Lift: The batteries have now been charged. Now that the covers have been removed, the batteries will be tested to determine the problem. Any issues will be presented to the board/management.
 - Guard breaks: ten minutes per hour.
 - HA Pools confirmed with the board that there is "Lap Swim Only".
 - HA Pools will be conducting a training session with the guards prior to the start of the season, to include, equipment training, cellbadge training, and Sensory Friendly training with PWC Autism. Management to attend.

FINANCIAL REPORT

- The March 2023 financials were presented, to include the Balance Sheet, Profit & Loss (cash and accrual basis), and A/R Aging Summary.
 - Truist Checking-6025: \$110,629.20
 - Truist MM-6033: \$94,869.53
 - Synchrony CD-1556: \$126,197.99
 - A/R: \$-32,215.57
- Mandatory Members report, 4/21/23 and Seasonal Members report, 4/21/23 were presented.
- Attorney Collections Status Report, 4/13/23 was presented. Management to follow up with attorney regarding any outstanding liens from 2022 that still need to be signed, if any.
- Synchrony CD-1556 matures on 6/10/23. Treasury Notes, Treasury Bonds, and CD Rates, as of April 2023 were presented. Board would like management to pull May 2023 CD rates for review at the May meeting.

OPERATIONS MANAGER'S REPORT

- Pool furniture: Board agrees to have management pull the chairs with broken straps FY 2023. Will explore purchasing new furniture FY 2024.

OLD BUSINESS

- Mandatory Members: Guest passes and purchasing procedure
 - Guest passes must be purchased in advance. There will be no invoicing-and-pay-later FY 2023.
 - Harold Dorsey made a motion to approve five (5) free guest passes per account for mandatory members FY 2023. Emma Young seconded the motion. Motion passed unanimously.

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NEW BUSINESS

- HVAC repairs: Board would like management to obtain another proposal. Need to find out the root of the issue that is causing the need for annual repairs. HVAC manufactured date was 2014 per Reserve Study with a 10-15 year life.
- World Cleaning & Restoration, Bench & Tables Proposal, \$1225.00
 - Includes 5 tables within the pool area and 6 benches (4 at playground and 2 at softball field)
 - Alysha Hiller made a motion to approve World Cleaning & Restoration, Bench & Tables Proposal, \$1225.00. Harold Dorsey seconded the motion. Motion passed unanimously.
- Inflatable Request Requirements: "Inflatable" or "Bounce House" must be set up in the field, a legitimate inflatable/bounce house company must be used, and the "inflatable/bounce house" has an unexpired certificate of inspection (less than a year) by a local building department in Virginia.
- Zumba Request to rent the outdoor field on Tuesday mornings: The board is agreeable, however, the clubhouse will not be reserved for Zumba. Only if it rains and the clubhouse is not rented, Zumba may be moved inside.
- MPOA Blood Drive: The Board is agreeable to hosting it in September, Tuesday or Thursday, (once a year) and co-sponsoring the event. A copy of liability insurance will be required. SLREC would cover the cleaning fee and the rental fee would be waived.
- Policy Resolution No. 2021-1: Electronic Meeting Policy
 - Update No. to 2023-1
 - Alysha Hiller made a motion to approve Policy Resolution No. 2023-1: Electronic Meeting Policy. Harold Dorsey seconded the motion. Vote: 3 yes, 1 abstain. Motion passed by majority vote.
- Community Events were discussed:
 - Food Truck Fridays were discussed with the possibility of doing it once a month as opposed to every week.
 - July 4th Car Rally
 - Pickleball Teaching Event
- The option of swim lessons or a swim camp with the Seahawks was discussed. Management to follow up with Seahawks.

TIME AND PLACE OF NEXT MEETING

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - May 24, 2023 @ 7:30pm
 - June 28, 2023 @ 7:30pm
 - July 26, 2023 @ 7:30pm
 - August 23, 2023 @ 7pm - BUDGET REVIEW MEETING
 - September 27, 2023 @ 7:30pm
 - October 25, 2023 @ 7:30pm
 - November 29, 2023 @ 7:30pm
 - December 13, 2023 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)
 - The Board set the 2023 Annual Meeting date and time for 12/13/23 at 7:30pm, with a regular board meeting immediately following.

ADJOURNMENT

Board Member Alysha Hiller made a motion for adjournment at 9:21 p.m. Harold Dorsey seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jillian Cullinane, Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE MAY 24, 2023 BOARD OF DIRECTORS MEETING.