

**SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
MARCH 22, 2023**

CALL TO ORDER/DECLARATION OF QUORUM

- The meeting was called to order by Board Member Emma Young at 7:30pm. The meeting was located at the Southlake Recreation Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025. A Zoom option was also available.
- Board Member Emma Young declared a quorum.
- Board Members in attendance: In person: Alysha Hiller, Elizabeth Rainey, Harold Dorsey, Emma Young
- Homeowners in attendance: Nicole Cox & Jane Kranyak
- Guests in attendance: In person: R.A. Hurley (Attorney with Rees Broome); By Zoom: Amy Noone (Seahawks Swim Team)
- Management in attendance: In person: Dan Cullinane; By Zoom: Jill Cullinane and Jim Uvena

EXECUTIVE SESSION - Hearing Account #414

- Emma Young made a motion to go into Executive Session at 7:31pm. Alysha Hiller seconded the motion. Motion passed unanimously.
- Hearing Account #414: Owner presented information deemed relevant in requesting to be removed as a mandatory member of the Southlake Recreation Association.
- Harold Dorsey made a motion to come out of Executive Session at 8:08pm. Alysha Hiller seconded the motion. Motion passed unanimously.

ACCOUNT#414

- Alysha Hiller made a motion to 1) deny Account#414's request to be removed as a mandatory member of the Southlake Recreation Association and 2) waive the balance, to include any late fees, through March 31, 2023, so the balance due FY 2023 is \$325.50. Elizabeth Rainey seconded the motion. Vote: 3 yes, 1 no. Motion passed by majority vote.

APPROVAL OF JANUARY 25, 2023 MEETING MINUTES

- Harold Dorsey made a motion to approve the January 25, 2023 Board of Directors Meeting Minutes, with the edit to "Pool Management 2023 Proposals". Elizabeth Rainey seconded the motion. Motion passed unanimously.

HOMEOWNERS FORUM

- None

POOL - SEAHAWKS SWIM TEAM

- Seahawks Swim Team, Amy Noone, was present to discuss the 2023 Seahawks contract (MOU) and address/answer any questions.
- Alysha Hiller made a motion to amend/approve the current MOU draft per tonight's discussion between the board and Amy Noone. Emma Young seconded the motion. Motion passed unanimously.

UPDATED POOL RENTAL AGREEMENTS

- The Board agrees to continue with not renting the pool FY 2023.

FINANCIAL REPORT

- The February 2023 financials were presented, to include the Balance Sheet, Profit & Loss (cash and accrual basis), and A/R Aging Summary.
 - Truist Checking-6025: \$101,299.40
 - Truist MM-6033: \$94,868.72
 - Synchrony CD-1556: \$125,926.26
 - A/R: \$-29,080.82
 - Synchrony CD-1556 matures on 6/10/23.
- Updating bank account signature card:
 - Synchrony CD-1556
 - Remove: Stuart Josephs, John Larkin, and Heather Graham
 - Add: Alysha Hiller and Harold Dorsey
- Attorney Collections Status Report, 3/14/23 was presented.

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OPERATIONS MANAGER'S REPORT

- Zumba is requesting to reduce their rate from \$370 to \$350, reason not given. Harold Dorsey made a motion to deny request. Alysha Hiller seconded the motion. Motion passed unanimously.
- Items approved in 2022 have been completed.
- Tennis/basketball courts: both need sealcoating and power washing.
- Landscaper mulched 3/22/23, a cleanup was just done. To landscape/clean up within the enclosed pool area prior to the pool opening.
- Management working on common area trash can report, many are in bad shape.
- Picnic table: board would like management to look into options that will extend the life of the table other than painting with bond flex.
- Request from a non-profit to rent the outdoor fields was discussed. Emma Young made a motion to charge \$10/hour, with no change to the security deposit amount. Alysha Hiller seconded the motion. Vote: 3 yes, 1 no. Motion passed by majority vote.

OLD BUSINESS

- Pool furniture: inventory needs to be done now so new furniture can be ordered.
- Seasonal members: management to email information to past seasonal members on how to sign up, 2023 rates, etc.
- Deep cleaning of the clubhouse floors has been completed. A difference could be noticed on the tile and bathrooms.

NEW BUSINESS

- Insurance policy renews on June 4, 2023. Board would like management to get proposals.
- Custom signage (private property, SLREC members only, etc.) was discussed. Management will get pricing.
- Sensory Friendly Training for lifeguards with PWC Autism to be scheduled.
- There is still an open position on the board.

TIME AND PLACE OF NEXT MEETING

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - February 22, 2023 @ 7:30pm
 - March 22, 2023 @ 7:30pm
 - April 26, 2023 @ 7:30pm
 - May 24, 2023 @ 7:30pm
 - June 28, 2023 @ 7:30pm
 - July 26, 2023 @ 7:30pm
 - August 23, 2023 @ 7pm - BUDGET REVIEW MEETING
 - September 27, 2023 @ 7:30pm
 - October 25, 2023 @ 7:30pm
 - November 29, 2023 @ 7:30pm
 - December 13, 2023 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)
 - The Board set the 2023 Annual Meeting date and time for 12/13/23 at 7:30pm, with a regular board meeting immediately following.

ADJOURNMENT

Board Member Alysha Hiller made a motion for adjournment at 9:32 p.m. Harold Dorsey seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jillian Cullinane, Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE APRIL 26, 2023 BOARD OF DIRECTORS MEETING.