

SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
October 25, 2023

CALL TO ORDER/DECLARATION OF QUORUM

- John Larkin II made a motion to call the meeting to order at 7:30pm. Alysha Hiller seconded. Motion passed unanimously. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member John Larkin II declared a quorum - 4 board members present at the time.
- Board Members in attendance: Alysha Hiller, John Larkin II, Adriana Griffin, Elizabeth Rainey
- Homeowners in attendance: None
- Guests in attendance: None
- Management in attendance: Dan Cullinane

APPROVAL OF SEPTEMBER 27, 2023 MEETING MINUTES

- Alysha Hiller made a motion to approve the September 27, 2023 Meeting Minutes with no changes. John Larkin II seconded the motion. Motion passed unanimously.

FINANCIAL REPORT

- The July 2023 financial reports were presented By Dan Cullinane. The board would like to find out if dues can be accelerated if delinquent.

2024 POOL MANAGEMENT CONTRACT PROPOSALS

- Management presented 4 proposals for the 2024 Pool Season:
 - HA Pools
 - High Sierra Pools
 - Millennium Pool Management, LLC
 - The St. James
- John Larkin II made a motion to approve The St. James 2024 Pool Season contract. Alysha Hiller seconded. Motion passed unanimously.

HVAC REPLACEMENT PROPOSALS

- Management presented 2 proposals for HVAC replacement:
 - E.M Logan Inc.
 - Nonstop HVAC & Token
- John Larkin II makes a motion to approve E.M. Logan Inc., Quote#q23500, \$30,506.00. Alysha Hiller seconded. Motion passed unanimously.

OLD BUSINESS

- Board requests management get quotes to do the paver area, as well as, pool furniture (new umbrellas, kiddie picnic tables, adult tables, extra chairs, new outdoor trash cans).
- Board requests management get proposal from Compton & Duling for legal/collection services.
- Facility Rental insurance: Board agrees that SLREC Mandatory Members only have to provide their homeowners liability insurance. Renters and non-members must continue to obtain event insurance. John Larkin II made a motion to approve. Adriana Griffin seconded. Motion passed unanimously.
- 2023 Annual Meeting: Management to email Call for Candidates ASAP and post at Clubhouse. All current board members will be running for 2023-2024.

NEW BUSINESS

- Zumba Contract Change Request: John Larkin made a motion to amend the current contract to \$20 per hour on weekdays and \$25 per hour on weekends. Adriana Griffin seconded. Motion passed unanimously.

TIME AND PLACE OF NEXT MEETING

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
- November 29, 2023 @ 7:30pm
- December 13, 2023 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following) The Board set the 2023 Annual Meeting date and time for 12/13/23 at 7:30pm, with a regular board meeting immediately following.

ADJOURNMENT

Board Member John Larkin II made a motion for adjournment at 8:34p.m. Alysha Hiller seconded the motion. Motion passed unanimously.

Respectfully submitted,
Dan Cullinane, Operations Manager, At the request of the Secretary

**APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE NOVEMBER 29, 2023
BOARD OF DIRECTORS MEETING.**