

**SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
SEPTEMBER 27, 2023**

CALL TO ORDER/DECLARATION OF QUORUM

- Alysha Hiller made a motion to call the meeting to order at 7:00pm. Harold Dorsey seconded. Motion passed unanimously. The meeting was held on Zoom.
- Board Member Alysha Hiller declared a quorum - 3 board members present at the time.
- Board Members in attendance: Alysha Hiller, Harold Dorsey, Elizabeth Rainey.
- Homeowners in attendance: None
- Guests in attendance: None
- Management in attendance: Dan Cullinane

APPROVAL OF AUGUST 23, 2023 MEETING MINUTES

- Harold Dorsey made a motion to approve the August 23, 2023 Meeting Minutes with no changes. Alysha Hiller seconded the motion. Motion passed unanimously.

FINANCIAL REPORT

- To be emailed separately by management.

10/8/23 RENTAL REFUND REQUEST

- Renter is requesting a refund due to medical issues within the family. Motion to approve: Harold Dorsey, Seconded by Alysha Hiller. Motion passed unanimously.

OUTDOOR RENTAL REQUESTS

- MPOA is requesting to hold "Trunk or Treat" in the parking lot on 10/21/23. Management informed the board of a rental of the indoor facility on the same day. Board requested more information from the renter and will vote via email.
- Frisbee Tournament on 10/9/21: Motion to approve: Harold Dorsey, Seconded by Alysha Hiller, Motion passed unanimously.

FINAL POOL REPAIRS

- HA Pools Anchor Replacement Proposal, \$3,250.00: Motion to approve: Harold Dorsey, Seconded by Alysha Hiller, Motion passed unanimously.
- HA Pools Winter Chemical Proposal, \$4,630.00: Motion to approve: Harold Dorsey, Seconded by Alysha Hiller, Motion passed unanimously.

2024 POOL MANAGEMENT CONTRACT

- Board decided to table until the October meeting when all board members are present.

RENTAL CONTRACT UPDATES

- Motion to add "The certificate of insurance must show SouthLake Recreation Association, 5070 Higgins Dr Montclair VA 22025 and the certificate holder" to section K of all three rental contracts: Alysha Hiller, Seconded by Harold Dorsey, Motion passed unanimously.
- Motion to add "tables and chairs must be broken down and returned to racks in the storage room": Alysha Hiller, Seconded by Harold Dorsey, Motion passed unanimously.
- Board requests management to email PWC outdoor event rules and regulations to discuss at October meeting.

A/C UPDATE

- Management informed the board that NSHVAC has submitted a new proposal for replacement of the HVAC system due to the Carrier equipment not fitting in the space. NSHAVC submitted a new proposal with a York system at \$25,786. The board asked management to contact EMLOGAN to see if their proposal was still valid.

TIME AND PLACE OF NEXT MEETING

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - October 25, 2023 @ 7:30pm
 - November 29, 2023 @ 7:30pm
 - December 13, 2023 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)
 - The Board set the 2023 Annual Meeting date and time for 12/13/23 at 7:30pm, with a regular board meeting immediately following.

**SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
SEPTEMBER 27, 2023**

ADJOURNMENT

Board Member Harold Dorsey made a motion for adjournment at 8:37 p.m. Alysha Hiller seconded the motion. Motion passed unanimously.

Respectfully submitted,
Dan Cullinane, Operations Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE OCTOBER 25, 2023 BOARD OF DIRECTORS MEETING.