

SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
November 29, 2023

CALL TO ORDER/DECLARATION OF QUORUM

- John Larkin II made a motion to call the meeting to order at 7:30pm. Alysha Hiller seconded. Motion passed unanimously. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member John Larkin II declared a quorum - 5 board members present.
- Board Members in attendance: Alysha Hiller, John Larkin II, Adriana Griffin, Elizabeth Rainey, Harold Dorsey.
- Homeowners in attendance: None
- Guests in attendance: None
- Management in attendance: Dan Cullinane, Jill Cullinane

APPROVAL OF OCTOBER 25, 2023 MEETING MINUTES

- Alysha Hiller made a motion to approve the October 25, 2023 Meeting Minutes with no changes. John Larkin II seconded the motion. Motion passed unanimously.

FINANCIAL REPORT

- The October 2023 financial reports were presented By Jill Cullinane.

TRASH CAN REPLACEMENT PROPOSAL

- Evergreen Cleaning, 11/3/23 Email, \$9,085.00

TENNIS COURT/BASKETBALL COURTS REPAIR PROPOSALS

- Management presented proposals from 2 vendors:
 - Bishop's Tennis Inc.
 - Resurface Inc.
- Board would like to find out cost to completely redo the courts. Table until after 2023 Annual Meeting.

OLD BUSINESS

- Proposal from Compton & Duling for legal/collection services will be emailed to Board once management receives it.
- Parking/towing: Highschoolers are parking in the lot, board would like to enforce towing and install parking/towing signs. Discussion about no parking from 11pm-8am.
- There was discussion regarding pool rentals. Table until Jan 2024 meeting.

NEW BUSINESS

- 2023 Annual Meeting: Management to email Board proxies and email blast to members.

TIME AND PLACE OF NEXT MEETING

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
- December 13, 2023 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following) The Board set the 2023 Annual Meeting date and time for 12/13/23 at 7:30pm, with a regular board meeting immediately following.
- Approval of 2024 Board Meeting Schedule:
 - January 24, 2024 @ 7:30pm
 - February 28, 2024 @ 7:30pm
 - March 27, 2024 @ 7:30pm
 - April 17, 2024 @ 7:30pm

- May 22, 2024 @ 7:30pm
- June 26, 2024 @ 7:30pm
- July 17, 2024 @ 7:30pm
- August 28, 2024 @ 7pm - BUDGET REVIEW MEETING
- September 25, 2024 @ 7:30pm
- October 23, 2024 @ 7:30pm
- November 20, 2024 @ 7:30pm
- December 11, 2024 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)
- Harold Dorsey made a motion to approve the 2024 Board Meeting Schedule with no changes.
Elizabeth Rainey seconded the motion. Motion passed unanimously.

ADJOURNMENT

Board Member Harold Dorsey made a motion for adjournment at 8:50p.m. John Larkin II seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jill Cullinane, Operations Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE JANUARY 24, 2024 BOARD OF DIRECTORS MEETING.