

SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
FEBRUARY 28, 2024

CALL TO ORDER/DECLARATION OF QUORUM

- John Larkin II made a motion to call the meeting to order at 7:33pm. Harold Dorsey seconded. Motion passed unanimously. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member John Larkin II declared a quorum - 3 board members present at time of declaring quorum.
- Board Members in attendance: Alysha Hiller, John Larkin II, Harold Dorsey, Jennifer Bream
- Homeowners in attendance: None
- Guests in attendance: None
- Management in attendance: Jill Cullinane and Dan Cullinane

HOMEOWNERS FORUM

- None

APPROVAL OF JANUARY 24, 2024 MEETING MINUTES

- Harold Dorsey made a motion to approve the January 24, 2024 meeting minutes, with the following changes. Alysha Hiller seconded. Motion passed unanimously.
 - CHANGE TO: "Table motion to do tennis court repairs until 2025"

FINANCIALS

- Management presented the January 2024 financials with no questions from the board.
- Synchrony CD-4835 is a 36-month CD that matures on 6/20/26.
- Synchrony CD-4827 is a 12-month CD that matures on 6/20/24 - management will get rates/terms for June 2024.

EXECUTIVE SESSION

- John Larkin II made a motion to go into Executive Session at 7:41 pm to review a payment plan request. Harold Dorsey seconded. Motion passed unanimously.
- John Larkin II made a motion to come out of Executive Session at 7:45 pm. Harold Dorsey seconded. Motion passed unanimously.

ACCOUNT#336 PAYMENT PLAN REQUEST

- Harold Dorsey made a motion to approve Account#336's payment plan request - member will have access to pool as long as payment plan is complied with. John Larkin II seconded. Motion passed unanimously.

POOL FURNITURE PROPOSAL - TABLES AND UMBRELLAS

- Alysha Hiller made a motion to approve Pool Furniture Supply, Quote#PFS19622, \$11,179.60. Harold Dorsey seconded. Motion passed unanimously.

OLD BUSINESS - TABLE REPLACEMENT PROPOSAL

- Alysha Hiller made a motion to approve World Cleaning & Restoration, 1/25/24-Park Tables Proposal, \$10,500.00. Harold Dorsey seconded. Motion passed unanimously.

NEW BUSINESS

- HVAC Maintenance Proposal, E.M. Logan, \$560.00 annually FY 2024
 - Harold Dorsey made a motion to approve E.M. Logan, 2024 Maintenance Contract, \$560.00 annually. Jennifer Bream seconded. Motion passed unanimously.
- Outdoor Facility Use Request from Account#548

- Alysha Hiller made a motion to approve Account#548's Outdoor Facility Use Request, for a total of \$200.00. Harold Dorsey seconded. Motion passed unanimously.
- Sensory Training
 - Board would like to continue with Sensory Training and Sensory Hours FY 2024
 - John Larkin II made a motion to approve a seasonal membership FY 2024 for the Sensory Training instructor as compensation. Harold Dorsey seconded. Motion passed unanimously.
- Seasonal Member Signup notice to be emailed early April 2024, to include:
 - Lifeguard recruiting info
 - Swim lessons info
- Management will have basketball court repair proposals for the March meeting
- Board member reported the drum fell off at the play area - management to get repaired

TIME AND PLACE OF NEXT MEETINGS

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - March 27, 2024 @ 7:30pm
 - April 17, 2024 @ 7:30pm
 - May 22, 2024 @ 7:30pm
 - June 26, 2024 @ 7:30pm
 - July 17, 2024 @ 7:30pm
 - August 28, 2024 @ 7pm - BUDGET REVIEW MEETING
 - September 25, 2024 @ 7:30pm
 - October 23, 2024 @ 7:30pm
 - November 20, 2024 @ 7:30pm
 - December 11, 2024 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)

ADJOURNMENT

Board Member John Larkin II made a motion for adjournment at 8:07 p.m. Harold Dorsey seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jill Cullinane, Operations Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE MARCH 27, 2024 BOARD OF DIRECTORS MEETING.