

SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
APRIL 17, 2024

CALL TO ORDER/DECLARATION OF QUORUM

- Harold Dorsey made a motion to call the meeting to order at 7:30pm. Jennifer Bream seconded. Motion passed unanimously. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member Harold Dorsey declared a quorum - 4 board members present at time of declaring quorum.
- Board Members in attendance: Alysha Hiller, Harold Dorsey, Adriana Griffin, Jennifer Bream
- Homeowners in attendance: 15518 Port Washington Owners, The St. James (Randy Cooper), Shannon Gates
- Guests in attendance: None
- Management in attendance: Dan Cullinane

HOMEOWNERS FORUM

- There was discussion regarding the swim team and complaints about the noise. Information regarding a neighbor was presented by a homeowner in attendance.

THE ST. JAMES, RANDY COOPER

- Randy reported that they are 75% staffed. He went over the training process for his staff and confirmed that acid washing was okay with the board. He also reported that he provided a clock for the guard room.

APPROVAL OF MARCH 27, 2024 MEETING MINUTES

- Jennifer Bream made a motion to approve the March 27, 2024 meeting minutes with the following change: REMOVE: "if money/contracts is not involved". Alysha Hiller seconded. Motion passed unanimously.

FINANCIALS

- Management presented the March 2024 financials with no questions from the board.
- Synchrony CD-4835 is a 36-month CD that matures on 6/20/26.
- Synchrony CD-4827 is a 12-month CD that matures on 6/20/24 - management will get rates/terms for June 2024.

TREE PROPOSAL

- Jennifer Bream made a motion to approve Town & Country Landscaping, Estimate#: 11-20789, \$\$2,604.48. Harold Dorsey seconded. Motion passed unanimously.

OUTDOOR RENTAL REQUEST

- Member request to host a Spring Cleaning Event in the parking lot, to include dumpsters: Jennifer Bream made a motion to approve the request. Alysha Hiller seconded. Motion passed unanimously.

EXECUTIVE SESSION - TO DISCUSS A NO TRESPASS NOTICE

- Harold Dorsey made a motion to go into Executive Session at 8:13pm. Jennifer Bream seconded. Motion passed unanimously.
- Harold Dorsey made a motion to come out of Executive Session at 8:24pm. Adriana Griffin seconded. Motion passed unanimously.

NEW BUSINESS

- For the May Meeting: discussing the Annual Meeting. Board would like management to include a budget report at the Annual Meeting.
- A clubhouse renter made a request to cover the indoor security cameras for religious purposes. The Board would like management to get attorney opinion.
- There was discussion regarding: topping off mulch at playground, repairing drum at playground, getting bids for a backboard to hit tennis balls on.

TIME AND PLACE OF NEXT MEETINGS

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - May 22, 2024 @ 7:30pm
 - June 26, 2024 @ 7:30pm
 - July 17, 2024 @ 7:30pm
 - August 28, 2024 @ 7pm - BUDGET REVIEW MEETING
 - September 25, 2024 @ 7:30pm
 - October 23, 2024 @ 7:30pm
 - November 20, 2024 @ 7:30pm
 - December 11, 2024 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)

ADJOURNMENT

Board Member Jennifer Bream made a motion for adjournment at 8:45 p.m. Harold Dorsey seconded the motion. Motion passed unanimously.

Respectfully submitted,
Dan Cullinane, Operations Manager, At the request of the Secretary

APPROVED BY MAJORITY VOTE BY THE BOARD OF DIRECTORS AT THE MAY 22, 2024 BOARD OF DIRECTORS MEETING. VOTE: 2-YES, 1-ABSTAIN