

Village Gate Homeowners Association, Inc.

Meeting Minutes

APRIL 10, 2024

Evangeline Coleman called the meeting to order at 7:01 PM. The meeting was located at Cavalier Management's office (17739 Main Street, Ste. 340, Dumfries, VA 22026) and hosted on Zoom.

Quorum was established - 5 board members in attendance at the time of establishing quorum, 6h board member joined after quorum was established:

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| <ol style="list-style-type: none"> 1. David Hernandez (Zoom) 2. Evangeline Coleman (In person) 3. Janet Heath (In person) 4. Wayne Smith (Zoom) 5. Cecil Cobb (In person) 6. Harold Simmons - after quorum (Zoom) |
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Mohammad Mia (Absent) Ana Carranza (Absent)
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Management in attendance: Dan Cullinane, Jill Cullinane

Homeowners/guests in attendance:
Sheila McClain

Introductions of Board Members and Management to owners/guests in attendance.

Approval of March 13, 2024 Meeting minutes

Motion to approve: Janet Heath. Seconded by: David Hernandez. Motion passed unanimously.

Homeowners Forum

- There was discussion regarding the quarterly due dates and frustration with parking and abuse of the parking rules.

Financials/Treasurer's Report

- Manager, Jill Cullinane, presented the March 2024 financials, to include the Balance Sheet and Profit & Loss Budget vs Actual. Management reported that the association collected \$16,365.70 in delinquent dues since February 28, 2024, one account remains unpaid and suspended, and 5 accounts are at the attorney. Motion to accept the Treasurer's Report as read: Janet Heath. Seconded by: Cecil Cobb. Motion passed unanimously.

Paving Proposals

- Management previously provided three proposals for paving on Royal Court, Pheasant Lane, and Sherwood Place:
 - Dominion Paving Proposal: \$121,850, with optional concrete work for \$11,940
 - Finley Paving Proposal: \$133,969
 - Resurface Paving Proposal: \$131,107 for 2 inch milling

- Motion to approve Dominion Paving & Sealing, Proposal#01379-1, \$121,850.00 + Optional Concrete work, \$11,940.00, TOTAL: \$133,790.00: Janet Heath. Seconded by: Cecil Cobb. Motion passed unanimously.

Towing Update

- 15 vehicles were towed in March 2024, with board members confirming that they see the tow trucks in the community regularly

Parking

- Board/Management will be reevaluating the current parking resolution, management to have recommendations for the May meeting

Annual Architectural Inspection

- To take place in June 2024

Spring Cleaning

- Board wants three (3) dumpsters, for May 17-20, 2024
- Spring Cleanup to take place on Saturday, 5/18

Annual Meeting

- Tentatively set for June 22, 2024 at 12pm at Ferlazzo Building, management to submit reservation request, date pending confirmation from PWC. Notice to membership is at least 14 days.

2024 Board Meeting Schedule @ 7pm

Board agreed to the following dates/locations:

MAY 15, 2024 (3rd Wed) (ZOOM ONLY)

2024 ANNUAL MEETING WITH BOARD MEETING TO FOLLOW:

SATURDAY, JUNE 22, 2024, 12pm, Ferlazzo Building (Date pending confirmation from PWC)

JULY 10, 2024 (2nd Wed) (Cavalier Office with Zoom option)

AUGUST 14, 2024 (2nd Wed) (ZOOM ONLY)

SEPTEMBER 11, 2024 (2nd Wed) (Cavalier Office with Zoom option)

OCTOBER 9, 2024 (2nd Wed) (Cavalier Office with Zoom option)

NOVEMBER 13, 2024 (2nd Wed) (ZOOM ONLY)

NO DECEMBER MEETING

Motion to Adjourn @ 8:07 pm made by David Hernandez. Seconded by: Harold Simmons. Motion passed unanimously.

Approved by unanimous vote by the Board of Directors at the MAY 15, 2024 Board Meeting.