

SOUTHLAKE RECREATION ASSOCIATION  
BOARD OF DIRECTORS MEETING  
JULY 9, 2024

**CALL TO ORDER/DECLARATION OF QUORUM**

- John Larkin II made a motion to call the meeting to order at 7:31pm. Jennifer Bream seconded. Motion passed unanimously. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member John Larkin II declared a quorum - 3 board members present at time of declaring quorum.
- Board Members in attendance, in person or by Zoom: Alysha Hiller, Jennifer Bream, John Larkin II
- Homeowners in attendance: None
- Guests in attendance: Angelee Oh
- Management in attendance: Dan Cullinane

**HOMEOWNERS FORUM**

- None

**APPROVAL OF MAY 22, 2024 MEETING MINUTES**

- Alysha Hiller made a motion to approve the May 22, 2024 meeting minutes. John Larkin II seconded. Motion passed unanimously.

**FINANCIALS**

- Management to email financials to Board.

**NEW BUSINESS**

- Outdoor Rental Request: Angelee Oh was in attendance regarding her rental request to provide massage services to the swim team/parents. There was discussion with the Board regarding the various requirements, ie. business license, business insurance, swim team approval, etc. Tabled.
- The St. James Pool/Clubhouse Rental Request: John Larkin II made a motion to approve the pool and clubhouse rental request, however, The St. James must: (1) Complete and submit a Facility Rental Request (members rate) and pay the applicable fees. There will be no charge for the pool rental, (2) 2 lifeguards and 1 pool operator must be on duty at no cost to the association, and (3) rental date cannot conflict with existing rentals. Jennifer Bream seconded. Motion passed unanimously.
- Field Rental (Long-Term)/Modification Request from Montclair FC Soccer Club was discussed and denied.
- Bylaws and Review: Tabled until August meeting. Email changes to Board.
- Picnic Shelter: Board would like a proposal for a picnic shelter to be located where it's just mulch, to include 2 picnic tables and 2 grills.
- Tennis Court Backboard: Management to have a proposal for August meeting.
- Budget meeting is in August - planning to start to include a reasonable amount to allocate to capital improvements.

**TIME AND PLACE OF NEXT MEETINGS**

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
  - August 28, 2024 @ 7pm - BUDGET REVIEW MEETING
  - September 25, 2024 @ 7:30pm
  - October 23, 2024 @ 7:30pm
  - November 20, 2024 @ 7:30pm
  - December 11, 2024 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)

**ADJOURNMENT**

Board Member John Larkin II made a motion for adjournment at 8:30 p.m. Alysha Hiller seconded the motion. Motion passed unanimously.

Respectfully submitted,  
Dan Cullinane, Operations Manager, At the request of the Secretary

**APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE AUGUST 28, 2024 BOARD OF DIRECTORS MEETING.**