

SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
DECEMBER 11, 2024

CALL TO ORDER/DECLARATION OF QUORUM

- Alysha Hiller made a motion to call the meeting to order at 8:06pm. Jennifer Bream seconded. Motion passed unanimously. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member Alysha Hiller declared a quorum - 3 board members present at time of declaring quorum.
- Board Members in attendance, in person or by Zoom: Alysha Hiller, Jennifer Bream, Harold Dorsey
- Homeowners in attendance: Katie Elliott
- Guests in attendance: None
- Management in attendance: Dan Cullinane, Jill Cullinane, Jim Uvena

HOMEOWNERS FORUM

- There was discussion regarding an events committee/social committee. Homeowner Katie Elliott indicated interest in volunteering.

APPROVAL OF NOVEMBER 20, 2024 MEETING MINUTES

- Jennifer Bream made a motion to approve the November 20, 2024 meeting minutes. Alysha Hiller seconded. Motion passed unanimously.

FINANCIALS

- No financials were presented. Management presented the October 2024 financials with no questions from the board at the November 2024 board meeting. Management informed the Board that the November 2024 bank statements were just delivered and will be reconciled later in the week. Once reconciled, November 2024 financials will be emailed to the board.
- Reserve expenses YTD: Basketball court resurfacing, HVAC replacement, New park tables, patio work, new pool furniture, trash can replacements.

OFFICER POSITIONS

- Harold Dorsey made the motion to approve the following Officer Positions FY 2024-2025. Alysha Hiller seconded. Motion passed unanimously.
 - PRESIDENT: JENNIFER BREAM
 - TREASURER: HAROLD DORSEY
 - SECRETARY: ALYSHA HILLER
 - CHAIR: ADRIANA GRIFFIN
 - MEMBER: PEDRO TORRES

OLD BUSINESS

- Management provided an update on the pergola proposals. Board is interested in pricing on a concrete floor vs mulch.
- Management provided an update on the heat, which isn't operating correctly. Management is actively working on repairs to avoid further issues.

NEW BUSINESS

- Audit Engagement FY 2022, 2023, 2024, Paul Decher, \$3200/year
 - Alysha Hiller made a motion to approve Audit Engagement FY 2022, 2023, 2024, Paul Decher, \$3200/year. Jennifer Bream seconded. Motion passed unanimously.
- There was discussion regarding an increase in trash litter, especially around the playground. Alysha Hiller made a motion to increase Evergreen Cleaning Services' porter service contract to twice/month for all twelve months. Harold Dorsey seconded. Motion passed unanimously.

TIME AND PLACE OF NEXT MEETINGS

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - January 22, 2025 @ 7:30pm
 - February 26, 2025 @ 7:30pm
 - March 26, 2025 @ 7:30pm
 - April 23, 2025 @ 7:30pm
 - May 21, 2025 @ 7:30pm
 - June 25, 2025 @ 7:30pm
 - July 16, 2025 @ 7:30pm
 - August 27, 2025 @ 7pm - BUDGET REVIEW MEETING

- September 24, 2025 @ 7:30pm
- October 22, 2025 @ 7:30pm
- November 19, 2025 @ 7:30pm
- December 10, 2025 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)

ADJOURNMENT

Board Member Harold Dorsey made a motion for adjournment at 8:43 p.m. Alysha Hiller seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jill Cullinane, Property Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE JANUARY 22, 2025 BOARD OF DIRECTORS MEETING.