

SOUTHLAKE RECREATION ASSOCIATION
BOARD OF DIRECTORS MEETING
JUNE 25, 2025

CALL TO ORDER/DECLARATION OF QUORUM

- Harold Dorsey made a motion to call the meeting to order at 7:33pm. The meeting was held at the Southlake Recreation Clubhouse, with a Zoom option.
- Board Member Harold Dorsey declared a quorum - 3 board members present at time of declaring quorum.
- Board Members in attendance, in person or by Zoom: Jennifer Bream, Alysha Hiller, Harold Dorsey, Marcel Bayne (arrived at 7:34pm)
- Homeowners in attendance: John Larkin II
- Management in attendance: Dan Cullinane, Jill Cullinane

APPROVAL OF MAY 21, 2025 MEETING MINUTES

- Alysha Hiller made a motion to approve the May 21, 2025 meeting minutes. Harold Dorsey seconded. Motion passed unanimously.

BOARD RESIGNATION/APPOINTMENT

- Adriana Griffin submitted her resignation via email, effective 6/24/25.
- Harold Dorsey made a motion to appoint John Larkin II to the vacant board position (term: 2024-2025). Marcel Bayne seconded. Motion passed unanimously.
- John Larkin II accepts appointment.

HOMEOWNERS FORUM

- There was discussion regarding: reasons for not converting the large field into a soccer field, parking on public streets.

FINANCIALS

- Management presented the May 2025 financials, to include the Balance Sheet and Income Statement:
 - Total Checking/Savings \$493,952.72
 - Total Mandatory Assessments collected as of 5/31/25: \$207,383.30
 - Total Seasonal Memberships collected as of 5/31/25: \$53,875.00

CD RENEWAL

- Synchrony CD-4827 (12-month, 0.030% interest rate), matures on 6/20/25, balance as of 5/31/25: \$63,609.35.
 - Harold Dorsey made a motion to have management close Synchrony CD-4827 and move funds to highest interest rate 6-month CD. John Larkin II seconded. Motion passed unanimously.

OLD BUSINESS

- Action Without Meeting, initiated 5/29/25, to renew insurance policy was read into the minutes:
 - Renew policy, 6/6/25-6/6/26, General liability, umbrella, D&O, and Crime

NEW BUSINESS

- Concrete Barrier Removal (12 total), World Cleaning & Restoration, 6/17/25 proposal, \$850.00, located on far side of parking lot. PWC does not require them, but they do recommend them. Alysha Hiller made a motion to approve World Cleaning & Restoration, 6/17/25 proposal, \$850.00. Jennifer Bream seconded. Motion passed unanimously.
- Hearings to take place on 7/10/25, 4pm, Zoom.

TIME AND PLACE OF NEXT MEETINGS

- LOCATION: Southlake Rec Association Clubhouse, 5070 Higgins Drive, Montclair, VA 22025, With Zoom Option
 - July 16, 2025 @ 7:30pm
 - August 27, 2025 @ 7pm - BUDGET REVIEW MEETING
 - September 24, 2025 @ 7:30pm
 - October 22, 2025 @ 7:30pm
 - November 19, 2025 @ 7:30pm
 - December 10, 2025 @ 7:30pm (Annual Meeting with Regular Board Meeting immediately following)

ADJOURNMENT

Board Member Alysha Hiller made a motion for adjournment at 8:40 p.m. Marcel Bayne seconded the motion. Motion passed unanimously.

Respectfully submitted,
Jill Cullinane, Property Manager, At the request of the Secretary

APPROVED UNANIMOUSLY BY THE BOARD OF DIRECTORS AT THE JULY 16, 2025 BOARD OF DIRECTORS MEETING.