

Village Gate Homeowners Association
 C/O Cavalier Management
 P.O. Box 370
 Dumfries, VA 22026
 571-208-7845
 CavalierManagementHOA.com
 OperationsCavalierMGMT@gmail.com

NOTICE

NEW PARKING PASSES, EFFECTIVE OCTOBER 19, 2026

New parking passes will be issued and ALL residents must register their vehicles with the Association's Managing Agent, Cavalier Management. Enforcement of the new parking passes will begin on October 19, 2026. Old parking passes will no longer be valid after October 20, 2026.

- Each unit has the ability to obtain up to two (2) parking stickers and each unit will be issued only one (1) visitor hang tag.
- An unexpired vehicle registration will be required to obtain a parking sticker. Vehicle Registration must NOT be expired.
- Only one parking sticker per vehicle registration.
- Name(s) listed on the vehicle registration MUST match the Owner of Record or Tenant. Tenant MUST present a valid lease.
- Use of more than three (3) parking passes (stickers and hang tags) may result in immediate tow at the vehicle owner's expense.
- All property owners, renters, guests/visitors are responsible for complying with the association's rules & regulations.
- The association is not responsible for lost, damaged, and/or stolen parking stickers/hang tags. If a sticker/hang tag is lost, damaged, and/or stolen, you may obtain a replacement by paying the applicable replacement fee(s), provided the damaged pass is returned or a written statement is provided regarding the loss of the original pass.
- Replacement fees: parking stickers (\$50.00 per sticker); visitor hang tags (\$250.00 per hang tag).
- Towing is strictly enforced.

TO RECEIVE YOUR PARKING PASSES, YOU MUST SUBMIT:

- ☐ Parking Registration Form
- ☐ Copy of Current Lease, if applicable
- ☐ Valid ID
- ☐ Vehicle Registration(s)

PICKING UP NEW PARKING PASSES:

At Cavalier Management's office (17739 Main Street, Suite 340, Dumfries, VA 22026):

- October 13, 2026, 8am to 5pm
- October 14, 2026, 8am to 6:30pm
- October 15, 2026, 8am to 5pm

IF YOU ARE UNABLE TO COME DURING THESE HOURS, PLEASE CONTACT DAN CULLINANE AT OPERATIONSCAVALIERMGMT@GMAIL.COM TO ARRANGE A DIFFERENT TIME.

☐ **CHECK HERE if your tenant(s) will be picking up parking passes.**

I am authorizing the tenant(s) to obtain parking passes.

OWNER'S SIGNATURE: _____

PRINT NAME: _____

DATE: _____

RETURN WITH COMPLETED PARKING REGISTRATION FORM

Village Gate HOA
PARKING REGISTRATION FORM

PROPERTY ADDRESS: _____

Lot Owner(s) Name: _____

Mailing Address: _____
(If different than Property Address)

Is this Property a Rental Unit?

- ☐ YES (If yes, complete Section A)
☐ NO

SECTION A

Tenant #1	Name: _____
	Phone#: _____ Email: _____
Tenant #2	Name: _____
	Phone#: _____ Email: _____
Tenant #3	Name: _____
	Phone#: _____ Email: _____
Tenant #4	Name: _____
	Phone#: _____ Email: _____

DATE OF RENTAL LEASE AGREEMENT: FROM _____ TO _____
You must also present a copy of the current, signed lease.

COMPLETE LIST OF ALL VEHICLES PARKED ON VILLAGE GATE HOA PROPERTY:

VEHICLE 1: TAG# _____ MAKE _____ COLOR _____ YEAR _____

VEHICLE 2: TAG# _____ MAKE _____ COLOR _____ YEAR _____

VEHICLE 3: TAG# _____ MAKE _____ COLOR _____ YEAR _____

BY SIGNING BELOW, YOU ACKNOWLEDGE THAT YOU UNDERSTAND AND AGREE TO COMPLY WITH THE PARKING REGULATIONS THAT GOVERN THE VILLAGE GATE HOA COMMUNITY, AND YOU HEREBY ACKNOWLEDGE RECEIPT OF UP TO TWO (2) PARKING STICKERS AND ONE (1) VISITOR HANG TAG:

Check one:

- ☐ Owner
☐ Tenant

Signature: _____

Print Name: _____

Date: _____

Telephone#: _____

Email: _____